



**THE UNIVERSITY OF THE WEST INDIES**  
**ST. AUGUSTINE, TRINIDAD AND TOBAGO, WEST INDIES**

**Request for Proposals**  
**For**

***Finance-Design-Build Services for  
The UWI Staff Housing Complex  
#24 Warner Street, St Augustine***

The University of the West Indies, St Augustine Campus [The UWI], through its Campus Projects Office, invites Proposals from qualified and experienced firms to undertake the finance, design and construction of a new staff housing complex which shall be located at #24 Warner Street, St Augustine. This mandate is being undertaken in order to meet the increasing demand for staff accommodation at the St Augustine Campus from its Academic, Senior Administrative and Professional staff in addition to the need to offset the rising costs of rentals on the open market

**1. Description of Project:**

The proposed project will comprise multi-family dwelling structures consisting of nine (9) 2-bedroom and nine (9) 3-bedroom units with an associated services building, parking and landscaping all within a secured fenced compound. The project site is located on an unoccupied, relatively flat piece of land approximately 0.36 hectares in size on the corner of Warner Street and Hardy Drive in St. Augustine.

2. **Eligibility:**

Applicants must demonstrate that they possess the requisite design, management and construction competencies, experience and resources to successfully undertake this project with a track record of similar projects with a value in excess of **TT\$10 Million**.

**Interested firms should be available to commence construction works by January 2017 with an estimated construction period of 12 to 15 months.**

3. **Procurement Process:**

The single-envelope procurement process will be used to select a Finance-Design-Build (F-D-B) Contractor to deliver the Project. Proposals will be evaluated by an Evaluating Committee that is selected by The University based on the evaluation criteria outlined in the RFP document.

4. **RFP Document:**

Request for Proposal (RFP) documents may be inspected at the address below between the hours of 8:30 am and 3:30 pm from **May 02 - 09, 2016**:

RFP Documents will be made available **electronically** by the Campus Projects Office [CPO] only upon presentation of a receipt confirming payment of a non-refundable fee of TT\$1,200.00 by prospective Proponents and the issuing of a password by the CPO.

Payment for documents must be made by cash or Linx at the Bursary at the address listed under Item 9.

**Only Proponents that have purchased RFP Documents will be eligible to submit proposals.**

5. **Pre-Bid Meeting and Site Visit:**

There will be a **MANDATORY** Project Briefing on **May 11, 2016** which will begin promptly at 10:00 am in the Conference Room, Campus Projects Office, The University of the West Indies, #25A Warner Street, St Augustine followed by a **MANDATORY** Site Visit. Proponents who do not attend this Mandatory Project Briefing AND Site Visit will be debarred from submitting a formal Proposal in response to the RFP.

6. **Closing Date and Public Opening of Proposals:**

The submission deadline for Proposals is **10:00 am** on **June 15, 2016** followed by a public opening of Proposals at **10:15 am** in the **Conference Room, Campus Projects Office**. Details regarding the information and documents to be submitted and manner of submissions will be contained in the RFP document.

7. **Contract:**

The contract to be signed by The UWI and the successful F-D-B Contractor for the execution of the Works shall be prepared in accordance with the “**Conditions of Contract for EPC/Turnkey Projects**” (Grey Book), issued by the Fédération Internationale des Ingénieurs-Conseils (FIDIC).

8. Late or incomplete submissions will be rejected.

9.

**Address for Payment:**

The Cashier  
The Campus Bursary  
Main Administration Building  
The University of the West Indies  
St Augustine

**Address for all Other Matters:**

The Project Manager  
Campus Projects Office  
The University of the West Indies  
25A Warner Street  
St. Augustine  
Tel: 663 2208  
Fax: 645 7258  
Email: [projects.office@sta.uwi.edu](mailto:projects.office@sta.uwi.edu)

10. **Right to Cancel/Non-Award:**

The UWI does not bind itself to accept the lowest or any proposal. The UWI further reserves the right to cancel this procurement process in its entirety or partially without defraying any cost incurred by interested parties in the submission of its Proposals.

The Project Manager  
Campus Projects Office  
The University of the West Indies  
St Augustine Campus.

Telephone: (868) 662-2002 Extension 85270  
Email: [projects.office@sta.uwi.edu](mailto:projects.office@sta.uwi.edu)

12 April, 2016

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